

Guidelines for citation of The Le@rning Federation (TLF) digital content and reproduction of TLF copyright material

Purpose

This document sets out guidelines on:

- how to cite The Le@rning Federation's (TLF) digital content in publications to optimise discoverability by teachers and students, and
- what steps need to occur before copyright material, such as a screen grab, can be reproduced in an external publication.

These guidelines are relevant to parties such as publishers of textbooks, journals and education websites.

About TLF

The Le@rning Federation is a collaborative initiative by all education Ministers in Australia and New Zealand and is delivered on behalf of the Australian Education System Officials Committee (AESOC) by Curriculum Corporation.

The Le@rning Federation develops high-quality online curriculum content for years P-10. The materials are designed to engage students and support teachers and are freely available to all schools in Australia and New Zealand.

Digital Content generated by TLF

TLF publishes a wide array of digital content and this content takes several forms, including:

- Learning objects –multimedia resources incorporating graphics, text, audio, animation and interactive tools that are linked to specific learning outcomes, and
- Digital resources –single items such as a section of moving image footage, a cartoon, speech, song, photograph or map. These items are made available from Australian and New Zealand cultural and scientific institutions and include an educational value statement.

Access to TLF Digital Content

The Le@rning Federation distributes its digital content to Australian and New Zealand education authorities. They, in turn, are responsible for distributing the material to their member schools. There are different methods of distribution including online portals, CDs and DVDs, in-house hosting, and commercial hosting.

Tertiary institutions, teacher professional associations and other educational bodies in Australia and New Zealand can also access the content.

To learn more visit: <http://www.thelearningfederation.edu.au/access>

1. How to cite TLF digital content

In order for teachers and students to be able to locate the content in their education authority's system, it is important that TLF digital content is cited appropriately within your publication.

Required elements for citation

To reference the content appropriately, be sure to include the following elements:

Title

- Title of the digital content
- If the item is part of a series, use the series title

Publisher

Curriculum Corporation

Date of publication

- Use the copyright date that appears on the content, i.e. from the first screen of the learning object/s or digital resource/s.

Digital content identifier

The Le@rning Federation and the unique identifier (always include the 'L' or 'R' prefix).

Examples

Citation example 1 (single learning object)

The night of the bilby: safe habitat, Curriculum Corporation, 2008. The Le@rning Federation digital content L908.

Citation example 2 (single digital resource)

Making hay using horses, Curriculum Corporation, 2008. The Le@rning Federation digital content R1321.

Citation example 3 (all content in a series used)

Dice duels. Curriculum Corporation, 2006, The Le@rning Federation digital content series #

Citation example 3 (one or more items with same series title, but not consecutive ID numbers)

Make the rules: Curriculum Corporation, 2005. The Le@rning Federation digital content L1007 (*Fair play*) and 1033 (*Keep it fair*).

Citation example 4 (group of learning objects with title in common, consecutive numbers)

Wishball challenge, Curriculum Corporation, 2008. The Le@rning Federation digital content L871-L875.

2. Reproducing copyright material from TLF digital content

Before copyright material, such as a screen grab, can be reproduced from TLF digital content you first need to obtain permission from Curriculum Corporation. Visit Curriculum Corporation's Permissions webpage to learn how to do so:
<http://www.curriculum.edu.au/ccsite/permissions,24803.html>

Generally Curriculum Corporation is pleased to accommodate permissions requests from external parties. However, if the copyright material you wish to produce includes third party copyright material, in most instances Curriculum Corporation cannot license this material and you will need to source an alternative or you may choose to contact the copyright owner for their permission separately.

Contact:

Permissions Officer
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